



Communicating for Leadership Success

Broad Purpose:

To enable managers to strengthen their working relationships, communicate more effectively and successfully lead their teams

Following the programme delegates will:

- recognise the behaviours required of an effective leader;
- understand their preferred leadership style and recognise when alternative approaches may be more appropriate;
- be able to take a structured approach to effective communication & relationship management with key stakeholders;
- demonstrate improved communication skills;
- be able to deal proactively with performance, conflict and absence;
- have specific actions they can take that will enhance their leadership style in the workplace.

Who Should Attend? Line managers at any level who would benefit from enhanced communication skills, and increased confidence in leading and motivating teams.

Maximum Number of Participants: Twelve to allow sufficient time for challenge and debate.

Training Approach: Trainers use a facilitative, coaching approach with a wide range of tools and training methods that cater for all learning preferences, providing a stimulating, challenging and informative learning arena.

The Harmony Partnership (UK) Ltd

For more information contact us on –
Tel. 01525 242116 enquiry@harmonytraining.com www.harmonytraining.com

Three Day Programme Outline

Pre-work:

- Pre-programme questionnaire
- MBTI completed on-line
- Participant/Line Manager discussion to agree;
 - learning outcomes from the programme;
 - application of workshop content for an **existing** work based assignment.

Day 1

- The context – Leadership challenges
- Making Personal Change
- Reviewing the effectiveness of key work relationships
- Leadership and motivation
- Understanding personal leadership style

Day 2

- Using effective communication to improve relationships
- Managing performance
- Dealing proactively with difficult situations
- Action planning & work based application
- Application of learning

Day 3 – content to be finalised post Day 2

- Morning session: review of work based assignments
- Afternoon session: Workshop to address key issues

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